

The Sexual Harassment Workshop for California Supervisors



How to create and maintain a workplace that is built on respect in a harassment free environment.

Learning Objectives

Attending and participating in this program will enable you to more effectively...

- Establish a workplace environment free of harassment and sexual harassment
- Recognize and take steps to address discrimination, harassment, and sexual harassment behaviors in the workplace
- Identify the need for an investigation and follow the employer's policy to start an investigation into complaints of discrimination, harassment, and sexual harassment problems

Key Presentation Points

- Getting started
- The workplace island
- DFEH and EEOC guidelines
- The employer
- Discrimination and retaliation
- Role of the supervisor
- Environmental sexual harassment
- Supervisor behaviors
- Investigations
- Remedies
- Liability

Who Should Attend

- Supervisors, managers, and executives

Time: Three hours

For more information please contact:

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You will learn how to manage your

employer's harassment prevention policy by making job-related decisions and establishing performance expectations that result in respectful behavior in all business-related interactions.

An employer must take steps to prevent discrimination, harassment, and sexual harassment in the workplace. As a supervisor, you play a key role in helping the employer to carry out this important responsibility.

This workshop will help you to understand the principles of discrimination, harassment, and sexual harassment. You will learn what you can do to prevent visual, verbal, physical, and sexual harassment. You will learn how to prevent and avoid situations that may link a tangible employment benefit with a form of inappropriate sexual behavior in the workplace.

Your employer's policy addresses each of these important issues. It is your responsibility to manage the policy, set a positive example, address issues, and work with Human Resources to objectively investigate and resolve employee complaints.

This is an interactive workshop. You will work with the course leader to explore realistic examples of workplace situations. Throughout the program, you will work with your colleagues to analyze case studies and discuss realistic scenarios.