



Staff Augmentation Support Services

- Chief Financial Officer
- Finance Director
- Financial Analyst
- Accounting Manager
- Accountant
- Management Analyst
- Accounting Supervisor
- Accounts Payable
- Accounts Receivable
- Payroll

Other Services

- Cost Allocation Plan
- User Fee Studies
- Water/Wastewater Utility Rate Studies
- Impact Fee Studies and Reporting
- Fiscal/Economic/Real Estate Analysis Services
- District Administration and Formation
- Economic Impact Analysis
- Annexations and Incorporations
- Revenue Generation Strategies
- Bonded Debt Compliance
- Proposition 218 Studies
- IT Assessment Services
- Construction Cost Audits
- Cost-of-Service Studies

Willdan Financial Services

has supplied staff augmentation support to public agencies requiring both quick turnaround and long-term services. Agencies have contracted with Willdan to relieve peak workload situations; to fill vacant positions during a job search; or when they need a lower-cost alternative to maintaining full-time finance and accounting positions. Due to the current fiscal environment in the state of California, and particularly with the recent loss of future redevelopment tax increment revenues, many agencies are finding they have had to make difficult decisions regarding future staffing needs and how to fill those needs. Willdan can help agencies navigate through this new environment by providing a cost-effective alternative to hiring permanent staff. This can be particularly helpful for small agencies or newly incorporated cities.

Our staff has wide-ranging experience in the following key areas: audit planning and preparation, accounts payable, cash receipts, payroll, software implementation, benefits administration, PERS retirement program implementation, and health benefits plan restructuring. We are also adept at CAFR preparation, budget preparation, reporting requirements, investment management, debt management, risk management, cash flow analysis, preparation of internal policies, and labor agreement negotiations.

Many of our staff and team members have served as government agency employees, thereby acquiring a genuine understanding that when we undertake contract staffing assignments we are the agency's staff, serving at the request of its council and citizens. In addition, our staff has extensive experience conducting and participating in public meetings, addressing residents' concerns, and developing a consensus reflecting the community's goals. We are especially proud of our ability to come up with sound, affordable solutions that address the client agency's concerns by providing long-term sustainable decisions.

Willdan has had two primary objectives since our inception in 1964—ensuring the success of our clients and enhancing our surrounding communities. Working steadily toward these goals we gained a notable reputation for technical excellence, cost-effectiveness, and client responsiveness in providing superior engineering and planning consulting services. In recent years Willdan has expanded our service offerings into several vital areas, including financial and economic analysis, homeland security, environmental remediation, and sustainability. We have crafted this set of integrated services so that, in the face of our evolving environment—whether economic, natural, or built—Willdan can continue to extend the reach and resources of our clients.

Willdan Corporate Headquarters

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Willdan Financial Services

specializes in providing revenue generation, enhancement, and administration services to public agencies. We are a service-oriented firm that delivers a high-quality product to public agencies—and ultimately, to the public. We serve as an extension of our clients' staff, augmenting existing personnel by providing specialized expertise. Our clients include more than 800 cities, counties, state agencies, port authorities, housing agencies, special districts, and school districts in more than 38 states. We further support our clients by conducting year-round workshops and on-site training to assist them in keeping current with the latest developments in our areas of expertise.

Willdan Financial Services

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REPRESENTATIVE PROJECTS

Central Basin Municipal Water District

After undergoing a period of staffing instability, CBMWD hired Willdan to perform the duties of the District's Chief Financial Officer. These duties include working with the General Manager, department heads, and District staff in a variety of capacities; developing an annual budget; providing an assessment of the finance department's current staffing plan; preparing monthly budgets and financial information to be included in the Board reports; scheduling check runs and check requests; managing cash flows; ensuring compliance with IRS and SEC requirements on tax-exempt bond issues; reviewing the Long-Range Financial Plan; identifying necessary rates to meet revenue requirements; providing financial market updates; attending monthly Board meetings, Committee meetings, and department head meetings; and serving regular office hours at the District office.

North City West School Facilities Financing Authority

Since 2006, Willdan has served as Executive Director of Administration Services for the North City West School Facilities Financing Authority, a Joint Powers Authority consisting of three school districts in San Diego County. The Authority must contend not only with financial and technical demands, but also with legal and legislative developments in the area of debt management and fund investments, as well as auditing and reporting regulations. Willdan's duties as Executive Director include the following: coordinating the Authority's Board and Staff activities; auditing and reporting financial information; processing development-related transactions; overseeing school construction efforts; levying and collecting annual Special Taxes; oversight of debt management; and reviewing and tracking the investment of fund balances.

Elk Grove Water District

Willdan Financial Services was hired to provide Finance Managerial Services for the Elk Grove Water District. Serving in the capacity of Interim Finance Manager, we perform duties similar to the services we provided to Central Basin. Additionally, the District asked us to return several months after completing the project to help the staff manage a peak workload situation.

City of Grand Terrace

Willdan Financial Services was hired by the City of Grand Terrace to provide interim professional financial and administrative services. This assignment confers a comprehensive responsibility for the entire financing department. Our duties include accounts payable; accounts receivable; payroll; investments and banking; budgeting and accounting; purchasing; business licenses; cashier functions; and fixed asset management.

City of Desert Hot Springs

Willdan Financial Services served the City of Desert Hot Springs as interim administrative services director. In this capacity we were responsible for the entire accounting system, including accounts payable, cash receipts, payroll, developer accountings, preparation of treasurer's reports, monthly bank reconciliations, five-year financial forecasting, budget preparation, monthly financial reporting, contract management, preparation of internal policies, and audit coordination. We also provided support for the city's human resources, risk management, and information technology functions.

